

**The Ministry of GREETERS  
at ST. PAUL’S, Wallingford CT**

*Thank you for leading the congregation in this ministry of hospitality!*

To Greet: To address with expressions of kind wishes. (Webster’s Dictionary)

The PURPOSE of greeters is to help people – visitors, newcomers and “regulars” alike – feel welcome at St. Paul’s. It’s an opportunity to put our motto into practice: “In this church there shall be no outcasts.”

Please be prepared to give clear directions to child care, rest rooms, elevator, church school, adult forum, and the respective coffee hours, etc.

At the **8:00 A.M.** service – Greet at the North Main street entrance.

At the **10:00 A.M.** service – Greet at the side door (by St. Luke’s Chapel).

**PRIOR TO THE SERVICE:**

Offer a warm “hello- welcome to St. Paul’s” using the person’s name, if known. If not, *ask*. This is a wonderful way to learn names; it’s not the time to engage in lengthy conversations with old friends.

**AFTER THE SERVICE**

- Please return to your “door” during announcements to be ready to greet folks as they leave.
- Please have a pen and a couple of pew cards handy and ask visitors to fill one out if they’ve not already done so. (Sometimes the priest or seminarian may call on you to do this – those vestments don’t have pockets!) Completed cards either go into the offering plate or the “office” mailbox located outside the secretary’s office. These cards are very important because they allow the Rector to send personal follow-up notes to visitors and give the secretary information for the database.
- Wish people a good week, say you look forward to seeing them again, etc. and **ESPECIALLY** invite them – including “regulars” – to coffee hour. Note that the 8:00 coffee hour generally takes place upstairs in the Common Room during the school year; the 10:00 coffee hour generally takes place downstairs in Wilkinson Hall year-round. Listen for any exceptions noted during Announcements. Offer to accompany first-timers to coffee hour and help make introductions so they’re not left standing alone in a corner! Enlist other friendly parishioners to help new folks find their way at coffee hour.
- Always invite people back to church!

**Thanks be to God for your ministry as a Greeter!**

September 2011